



CARLEE BLEVINS

carleeblevins@gmail.com

carleeblevinscreative.com

Nashville, TN

SKILLS

Adobe Creative Suite

Illustrator, InDesign,
Photoshop, Premiere,
AfterEffects

Microsoft Office

Word, Excel, PowerPoint

Customer service experience

7 years

Outgoing personality

Strong Communication

EDUCATION

Western Kentucky University 2019

Bachelor of Arts

Major: Advertising

Minor: Graphic Design

EXPERIENCE

Big Machine Label Group

Nashville, TN

May 2019 - August 2019

Creative Intern - Designed web assets for music releases, logos for new artists, promotional posters for events, awards, and music releases. Pairing type with artist brands. Event set up, take down, and organization for CMA Fest. Organized inventory.

Kristen Anderson Public Relations

Nashville, TN

July 2018 - January 2019

Junior Designer - Helped organize events and openings. Designed graphics, logos, and mail collateral for a variety of clients. Contributed to brand strategy for the firm by website and promotion events. Created website mock up design.

B Group Advantage

Bowling Green, KY

September 2018 - Current

Creative Strategist - Designed logos for brands within B Group, graphics for conferences, presentations, social media and built the design layout for company's websites.

Double Dogs

Nashville, TN/Bowling Green, KY

Jan 2014 - Dec 2018

Server/Corporate Trainer - food and beverage services, cleaning, training new employees, opening (4) other locations

Administrative Manager - Organized and logged all invoices for food and beverage vendors, communicated with corporate office about changes, and weekly totals.